

# CAP Vector

## Quarterly National Staff Update

### January-March 2013

Maj Gen Chuck Carr, National Commander and CEO  
Mr. Don Rowland, Chief Operating Officer  
Col Russ Chazell, National Chief of Staff

Notes: 1. Topics are listed alphabetically.  
2. This new quarterly report combines Open Cockpit and the National Staff Report.

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#### AEROSPACE EDUCATION

**Deputy Director for AE: Dr. Jeff Montgomery** – [jmontgomery@capnhq.gov](mailto:jmontgomery@capnhq.gov)

**National AE Officer: Lt Col Mike McArdle** – [michael.mcardle@att.net](mailto:michael.mcardle@att.net)

**Home School Development Officer: Lt Col Mike Fultz** – [michael.fultz@comcast.net](mailto:michael.fultz@comcast.net)

For more information- [ae@capnhq.gov](mailto:ae@capnhq.gov)

**AE Summit:** The 4<sup>th</sup> Annual AE Summit was held at the annual conference in Baltimore with excellent participation and attendance. Plans for FY13 activities were outlined including new projects.

**Aerospace Education Officer (AEO) Schools:** The Northeast Region AEO School was conducted in October with 18 students. The 2013 AEO Schools confirmed sites are: the National AEO School in Pensacola, FL; and Regional AEO Schools in Dayton, OH and Las Vegas, NV. Other schools may become available. Visit the AEO School website for updates, at

[www.capmembers.com/aerospace\\_education/internal\\_specific/aeo\\_resources/aeo\\_school.cfm](http://www.capmembers.com/aerospace_education/internal_specific/aeo_resources/aeo_school.cfm)

**Aerospace Education Membership (AEM):** CAP members can share information with interested teachers, museums or youth organization leaders about becoming an AEM, a special category of membership in CAP. All related information about free print and online educational resources can be found at [www.capmembers.com/ae](http://www.capmembers.com/ae). Interested persons can apply for membership **online** by going to [www.capmembers.com/joinaem](http://www.capmembers.com/joinaem).

**Aerospace Connections in Education (ACE) Program for Grades K-6:** For academic year 2012-2013, about 650 educators in 105 schools across 24 states and in a DOD school in Ankara, Turkey are participating in the dynamic K-6 ACE program, impacting over 19,000 students. For program details, participating schools list, sample lesson plans, and 2013-2014 enrollment information go to [www.capmembers.com/ace](http://www.capmembers.com/ace).

**Lightspeed Grant:** Received the \$10,000 Lightspeed Aviation Foundation Grant for the third year in a row. This grant money will be utilized for the ACE program.

**AFA and CAP Working with Aerospace Museums Nationwide:** CAP is working to assist the Air Force Association in its Aviation Museum Initiative. CAP adult and cadet volunteers can assist AFA volunteers in perpetuating the legacy of historic aviation in museums. To find out more, go to: [www.capmembers.com/media/cms/CAPs\\_Support\\_to\\_the\\_AFAs\\_Museum\\_Ini\\_830BC0F072D0A.pdf](http://www.capmembers.com/media/cms/CAPs_Support_to_the_AFAs_Museum_Ini_830BC0F072D0A.pdf) If you have an aerospace museum near you that may be a candidate for the AFA Museum Initiative, please send contact information to Susan Mallett - [smallett@capnhq.gov](mailto:smallett@capnhq.gov).

**Home School Updates:** Developing plan of action for mission and vision for promotion of CAP's youth development programs.

Developing survey to be sent to current CAP members who are being homeschooled to discover what attracted them to CAP and what CAP has done for them.

Researching national home schooling advocacy groups for possible marketing of CAP.

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## CADET PROGRAMS and DDR

**Deputy Director for Cadet Programs: Curt LaFond** – [clafond@capnhq.gov](mailto:clafond@capnhq.gov)

**National Cadet Programs Officer: Col Craig Treadwell** – [col.t@maine.rr.com](mailto:col.t@maine.rr.com)

**National Cadet Special Activities (NCSA) Officer: Lt Col Joe Winter** – [winterjoe@msn.com](mailto:winterjoe@msn.com)

**National Cadet Advisory Council (NCAC) Liaison Officer: Lt Col John Erickson** – [jericksonj@hotmail.com](mailto:jericksonj@hotmail.com)

**Drug Demand Reduction Officer: Lt Col Jett Mayhew** – [jettm14@aol.com](mailto:jettm14@aol.com)

For more information: [cp@capnhq.gov](mailto:cp@capnhq.gov)

**New NCSA:** CAP added a third Radio Control Model Aircraft NCSA for 2013.

**National Flight Academies:** NHQ is partnering with the Regions and Wings to transition the National Flight Academies to Region and Wing Cadet Flight Activities. NHQ will continue to handle many administrative items during this transition period, and the NCSA staff is ready to assist at all levels.

**Summer National Cadet Special Activities (NCSAs) and Scholarships:** Please note the approval process outlined below for NCSA and scholarship applicants. POC: Steven Trupp - [strupp@capnhq.gov](mailto:strupp@capnhq.gov).

- **Squadron Approvals:** From 15 Jan through 1 Feb, squadrons evaluate their cadets who have applied for special activities and scholarships. Details about approving applications can be found on the CP web site at [www.ncsas.com](http://www.ncsas.com).
- **Wing Approvals:** From 1 Feb through 15 Feb, wings evaluate their cadets who have applied for special activities and scholarships. The top 10% of the activity applicants, as ranked by the wings, are given priority for their preferred activities. Details about approving applications can be found on the CP web site at [www.ncsas.com](http://www.ncsas.com).
- **Senior Member Volunteers:** Senior member escorts and support staff are still needed for some activities. Interested senior members should complete an application via eServices.

**CAPR 52-16 "Cadet Program Management:"** The December 2012 edition is now published. This is an administrative update that changes minor wording now that CAP-USAF has ended its State Director program and the new CAP governance structure has been implemented. Two important changes are:

- para. 5-13 Spaatz Exam administration by CAP officers selected by the wing commander (not CAP-USAF), and Spaatz waiver rules
- para. 9-2 Planning for an encampment without a CAP-USAF State Director

**Drug Demand Reduction Program:** Visit the DDRP website ([www.capmembers.com/ddr](http://www.capmembers.com/ddr)) to find information about changes to overall DDRP activity funding, the hands-on Drug Demand Reduction Excellence (DDRx) Activity program, as well as all of the other DDRP programs offered to squadrons as a part of the cadet program.

**Short Updates:** Working on an in-depth review of Cadet Protection policies. A spring 2013 meeting including subject matter experts is in the planning stage.

Working with DDR to allow input of the DDR Excellence activities into the National database to automate the certificate and award process.

Planning a Cadet Programs Summit at NHQ for the spring.

Continuing on the integration of the DDR Program into Cadet Programs. A new CAPR 52-22 will be published soon and will completely integrate DDR into CP.

The DDR Specialty Track will be eliminated, and the training will be incorporated into the CP Specialty. This will greatly expand CAP's DDR outreach. Enrollment into the DDR training track will be suspended with the publication of the new regulation; however, a grace period until 1 October 2013 will allow those currently enrolled to complete their training requirements.

Continuing monthly NCAC teleconferences.

The NCAC is reviewing the proposed “National Encampment Guide” and “Cadet Staff Handbook Supplement” in order to make recommendations to the staff.

Staffing the National Commander’s questions regarding the availability of Cadet Orientation flights during the first year of Cadet membership. This is an emphasis item in the Strategic Plan.

Discussing a proposed Cadet Mentoring Program.

Bridging the Gap—Discussing ways to encourage continued CAP participation when Cadets reach the age of 21.

Staffing the CAP-USAF Commander's recommendation/proposal regarding a new “Information Technology NCSA”.

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## CHAPLAINCY

**Chief of Chaplain Corps: Ch, Col J. Delano Ellis II** – [Godsquad77@sbcglobal.net](mailto:Godsquad77@sbcglobal.net)

**The CAP Chaplain Corps:** A new CAPR 265-1, *The Civil Air Patrol Chaplain Corps*, has been released at [http://members.gocivilairpatrol.com/media/cms/R265\\_001\\_538BD6B239386.pdf](http://members.gocivilairpatrol.com/media/cms/R265_001_538BD6B239386.pdf). Major changes include replacing the “church letter” of recommendation requirement for Character Development Instructors (CDIs) with a letter of recommendation from a “reputable member” of the community. The revised regulation also adds a section detailing procedures for the request and approval of CAP chaplain support to military organizations. Procedures in the regulation pertaining to military support by CAP chaplains must be followed in order to acquire Air Force Assigned Mission (AFAM) status and garner FICA/FTCA coverage. For further information, please contact Bobbie Tourville at 877-227-9142 x405 or by e-mail at [btourville@capnhq.gov](mailto:btourville@capnhq.gov).

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## FINANCIAL MANAGEMENT

**Chief Financial Officer: Susan Easter** – [seaster@capnhq.gov](mailto:seaster@capnhq.gov)

**FM Guide:** The updated Financial Management Guide will be printed this week and distributed to all Wings. The format of the guide will be modified to allow more frequent updates as policies and processes change. Instead of being bound, the guide will be hole punched and separated into chapters. Chapters can be updated more frequently ensuring the guide contains current information.

**Sertifi:** Sertifi has developed new comment functionality for CAP. The new functionality allows members to post comments within the document and not have to send separate emails. The functionality is now being tested by OR Wing.

**Finance Regulation:** CAPR 173-1 was recently updated and contains new guidance on credit cards. The new reg introduces a new form (CAPF 172) which relieves the Wings of having to develop their own local operating procedures.

**Direct Deposit for Members for Missions:** Members signing up for a direct reimbursement of their mission expenses recorded in WMIRS need to provide banking information to Financial Management. The Direct Member Pay form can be found at: [http://www.capmembers.com/cap\\_national\\_hq/financial\\_management/regulations-manuals-and-forms-1546/](http://www.capmembers.com/cap_national_hq/financial_management/regulations-manuals-and-forms-1546/) Members may also email Merinda Hall and request the form at [mhall@capnhq.gov](mailto:mhall@capnhq.gov). Numerous Wings are beginning to adopt this process as a Wing policy since it saves Wing funds by reducing postage and the member can be paid quickly through electronic funds transfer.

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## GOVERNMENT RELATIONS

**Government Relations Consultant:** John Swain – [dcoffice.cap@verizon.net](mailto:dcoffice.cap@verizon.net)

**National Legislative Officer:** Lt Col Lawrence Brinker – [lbrinker@stny.rr.com](mailto:lbrinker@stny.rr.com)

**Congressional Gold Medal (CGM) Update:** CAP's CGM effort in the 112<sup>th</sup> Congress came up short when the House CGM bill (HR 719) failed to be enacted prior to the end of the post-election "lame-duck" session. While the Senate CGM bill (S 418) passed in May, the House version gathered only 206 out of the 290 cosponsors needed to have it considered and voted on. Both bills died with the end of the 112<sup>th</sup> Congress in December. However, Senator Tom Harkin (D-IA), Chairman of the Health, Education, Labor and Pensions Committee, has indicated that he will introduce a new CGM bill sometime soon in the Senate. In addition, a prominent Republican committee chairman has also indicated his interest in doing the same in the House. While both bills will have to start the legislative process over from the beginning, the good news is that there is now, after CAP's efforts in the 112<sup>th</sup> Congress, a good base of support for this legislation in both chambers. Periodically check the CAP Congressional Gold Medal webpage at [http://capmembers.com/cap\\_national\\_hq/goldmedal/](http://capmembers.com/cap_national_hq/goldmedal/) for updates on the status of the CGM effort.

**FY13 CAP Appropriations:** While both the Senate and House Defense Appropriations Subcommittees increased CAP's budget request to \$28.4M for operations and maintenance, \$9.3M for aircraft and \$.9M for vehicles in earlier defense appropriations markups neither FY13 bill has yet been enacted. A six month-long continuing resolution currently in place means that it may be at least late March before the FY13 Defense Appropriations Act is passed. As a result CAP is operating with reduced funding in the interim. The 2013 fiscal year started in October 2012.

**2012 Elections:** Federal elections did produce a considerable number of "new" Members of Congress and new leaders in both Houses. We will try to visit new members during Legislative Day.

**Developing a Government Relations Program "in a box".** This will give Wing Commanders that are unfamiliar with the government relations component of their duties a blueprint to follow.

**Continuing to build CAP State Legislative Team at the Region and Wing Level.** There is an ongoing effort to capture some basic CAP legislative leader data as work progresses toward filling all Region and Wing Legislative officer positions. Once fully established, this CAP legislative leader network will create an informational platform for two way communications in this vital area.

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## INFORMATION TECHNOLOGY

**Deputy Director Information Technology:** Joseph Hall, Deputy Director – [jhall@capnhq.gov](mailto:jhall@capnhq.gov)

**Information Technology Officer:** Lt Col Bill Hughes – [BillHughes@rochester.rr.com](mailto:BillHughes@rochester.rr.com)

**WMIRS Version 2:** The WMIRS Version 2 team is continuing the development of the next generation of this critical program.

**Paperless Progress:** CAP is still working on the list of items to move CAP to a fully paperless organization but time and resources have limited progress.

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## LOGISTICS

**Director of Logistics:** Gary Schneider – [gschneider@capnhq.gov](mailto:gschneider@capnhq.gov)

**CAP Fleet Manager:** Larry Kauffman – [lkauff7777@aol.com](mailto:lkauff7777@aol.com)

**National Controller:** Col Ed Phelka – [ephelka@comcast.net](mailto:ephelka@comcast.net)

**National Logistics Officer:** Maj Christopher Klein – [cklein@cap.gov](mailto:cklein@cap.gov)

**Table of allowances:** Updates to the Tables of Allowances for equipment, communications, laptops and vehicles should be released soon; once they have their final approvals. Tables will be updated to reflect new technologies and CAP's changing missions.

**Vehicle Fleet:** The total number of driven vehicles in the fleet currently is 1,032, with 81 of these vehicles awaiting disposal. When these are finally retired, the driven fleet size will be 951. The total number of new vehicles purchased in the FY12 vehicle buy was 42 with some still pending delivery. We continue to replace the oldest vehicles in our fleet, and thanks to our members' diligence in retiring and requesting replacements for vehicles that are no longer economical to repair, our fleet quality has improved significantly. If you have questions about disposal procedures or how to initiate retirement of a vehicle in ORMS, contact Mr. Schultz, NHQ LGT, [dschultz@capnhq.gov](mailto:dschultz@capnhq.gov).

**Some Vehicle Justification Forms** (CAPF 175) have been received and will be used in developing the FY13 vehicle buy. We have reached the end of the submission period for CAPF 175s. Wings in need of replacement vehicles should continue to prepare and submit CAPF 175s as soon as they identify a need for a vehicle. CAPF 175s that were submitted for FY12 but were not fulfilled will remain on file and will be included with the FY13 buy list. Review CAPR 174-1 Chapter 5 *Acquisition, Control and Disposal of Corporate Vehicles*, for specific guidance on requesting a replacement vehicle. These must be approved by the region commander before going to LGT for fulfillment.

**Spring and summer challenges** will be here before you know it, so during these winter months is the time to inspect vehicles, including trailers, in order to have them ready for upcoming encampments and special activities. Pay special attention to tires and hitches. Make certain that drivers who are planning to tow trailers are thoroughly trained and are made aware of the added challenges of towing. Pay particular attention to tire condition and brake systems. If during your inspection you see that tires are worn or show signs of cracking, replace them immediately. Many vehicles have been idle for months. This makes them perfect candidates for highway mishaps. Check them over carefully and make all repairs now instead of beside the road at night. We are still repairing glider trailers so, once again, before you take to the road with a glider and trailer be sure the trailer is roadworthy and safe.

**Texting while driving** is now a primary offense in many states. This means you can be pulled over if they suspect a driver of texting while driving, even if they are not violating other traffic laws. Drivers caught texting while driving may be fined. Statistics show that text messaging while driving is the most dangerous activity on the road. CAPR 77-1 Paragraph 2-2 (m) says "Drivers shall not use hand-held cellular phones or texting devices while operating COVs."

**Fire Extinguishers in Vehicles:** CAPR 77-1 has recently been revised to address the recent change concerning the removal of Fire Extinguishers from COVs and make First Aid Kits optional in vehicles. Wings in states where either Fire Extinguishers or First Aid Kits are required by law should issue a wing supplement to CAPR 77-1. Other states should remove the Fire Extinguishers and vehicle First Aid Kits.

**Aircraft Fleet Modernization:** The FY12 aircraft buy is complete. This year CAP added 19 new aircraft to the fleet, 2 turbo 206s and 17 182T aircraft. The final six were accepted in December and crews are currently receiving Cessna factory training before they fly their new planes home. CAP refurbished 7 aircraft in 2012, and have 9 aircraft currently in the refurbishment program. CAP would like to find one or two additional good quality 172s to add to the list. CAP is making arrangements with a shop to refurbish a glider. This is a proof of concept to determine the benefits in terms of extended life and increases to useful loads. We continue to retrofit some of our older aircraft with Garmin GNS 400 GPS units and Rhotheta RT600 SAR-DF units. Wings interested in these upgrades should contact LGM to discuss installation procedures and aircraft configuration. Installation cost estimates are required prior to receiving approval to proceed. POC: Dan Daniel – [ddaniel@capnhq.gov](mailto:ddaniel@capnhq.gov).

**Gliders:** CAP accepted 12 USAF Academy TG-10B (L-23 Super Blanik) gliders. The estimated service life of these gliders is 6,000 hours. The average number of hours on these gliders is 3,046 so we should be able to get 7 or 8 years of service from these gliders. We had initially anticipated taking possession of the gliders in June; however, they were delayed by a force structure freeze resulting from congressional deliberations over the FY13 President's Budget. They were released to us in late September, and are being transported to CAP glider centers of excellence.

**Web-Based Property & Accountability Management System:** The FY13 annual inventory has begun. This year with the current revision of CAPR 174-1, we have initiated a change in real property inventory procedures. Please review paragraph 6-10 and use the new CAPF 87, *Real Property Survey*, as necessary.

The Defense Logistics Agency Disposition Services (DLA-DS) has launched a consolidated way of access to Electronic Turn-in Documents (ETID) and Reutilization Transfer Donation (RTD) processes. Your wing logistics officer should register and be familiar with the processes for disposal of property with DLA-DS (formerly DRMO.) See the following link for details: <http://www.dispositionservices.dla.mil/change.shtml>.  
POC: K.C. Jones – [kjones@capnhq.gov](mailto:kjones@capnhq.gov).

**ORMS:** Working on ORMS V2.0. Substantial changes will mainly affect Wing level and above. Changes we hope to include are redefining expendable equipment to items valued under \$500 but allowing expendable equipment like uniforms to be issued similar to current non-expendable equipment; changing future inventory dates to coincide with the current fixed assets inventory; adopting an ORMS interface similar to the new Safety Management System; adding a maintenance module to track vehicle maintenance; fixing the problems with the Report of Survey system; delegating authority and responsibility for equipment management to Wing CCs; and improving functionality for users.

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## **OPERATIONS, COMM, STAN EVAL and EMERGENCY SERVICES**

**Director: John Desmarais** – [idesmarais@capnhq.gov](mailto:idesmarais@capnhq.gov)

**Deputy National Chief of Staff - Operations: Col Michael Murrell** – [mmurrell@cap.gov](mailto:mmurrell@cap.gov)

**Chief, Aircraft Operations: Joe Piccotti** – [lpiccotti@capnhq.gov](mailto:lpiccotti@capnhq.gov)

**Interim Stan/Eval Officer : Lt Col Leslie Vazquez** – [dov@leslievazquez.com](mailto:dov@leslievazquez.com)

**Chief Communications: Malcolm Kyser** – [mkyser@capnhq.gov](mailto:mkyser@capnhq.gov)

**National Communications Officer: Lt Col Chuck Bishop** – [cgbishopjr@gmail.com](mailto:cgbishopjr@gmail.com)

**National ES Officer: Lt Col Pete Norris** – [icssboss@gmail.com](mailto:icssboss@gmail.com)

**FEMA Liaison: Col Jim Rushing** – [jrushing@cap.gov](mailto:jrushing@cap.gov)

**Glider Program Officer: Col Jack Buschmann** – [buschfolk@earthlink.net](mailto:buschfolk@earthlink.net)

**Advanced Technology Program Officer: Lt Col Tom Vreeland** – [tvreeland@taconic.net](mailto:tvreeland@taconic.net)

**New National Operational Missions Officer:** Congratulations to Colonel Greg Cortum, former Rocky Mountain Region Commander, on his selection as the National Operational Missions Officer. He brings a wealth of experience to the role. Cell phone and Radar Forensics will be added as a function of Operational Missions.

**FY13 Flying Operations:** Though some additional funding has been released since the beginning of the fiscal year, CAP operations are not currently fully funded. Please continue efforts in the field to be prudent and focus on critical operations to accomplish mission objectives and CAP's strategic plan.

**Operations Publications Updates:** CAPRs 60-1, 60-2, 60-3, 60-6 and 100-1 were updated recently for CAP governance changes as well as programmatic changes and clarity. All members are encouraged to review these regulations in their entirety to be sure they are in compliance.

### **Communications:**

**Annual Inventory:** Communications personnel across the country should be accomplishing their annual inventories this quarter. Personnel with communications equipment assigned to them need to do their best to assist with this so that wings can complete their audits on time.

**Communications Table of Allowances (TA):** An updated communications TA is currently in the final stages of coordination with CAP-USAF. Personnel should review it carefully once released to be sure that communications resources are assigned properly and plans are updated accordingly. Expect further announcements via the chain of command and through DC channels.

**NTC Support:** Though funds are tight, radio equipment repairs are still being accomplished as needed.

**Online Training:** The Curriculum Development section of the Comm Team is deploying three additional modules in the LMS Learning Management System); Basic ALE (Automatic Link Establishment) Operation for Ground Team members, ISR (Intra-Squad Radio) Operation, and Station Authorization.

Exercises: The Exercise and Training section conducted the annual Communications exercise, Constant Watch 12 on 8-9 Dec. An after action report will follow after compilation of the exercise data collected by the regions and wings. Preliminary data shows both areas that need attention and areas for commendation.

Comm Requirements: Both the Data Transport and Repeater Linking working groups are reformulating their requirements documents to better reflect documented mission requirements. The Document Development section has been working with DOK on the National Communications Plan, work on the Comm equipment audit and the TA has delayed the project.

**Standardization/Evaluation and Flight Operations:**

Updated CAPF 5, CAP Flight Evaluation Form: The CAPF 5, to be used on all flight evaluations, provides ground and flight evaluation information and is effective immediately! This new version of CAPF 5 can be found on the Forms, Publications and Regulations webpage on capmembers.com.

G1000 Is Now a CAP Form 5 Endorsement: We are happy to announce that CAP has completed a significant improvement to the way we process G1000 qualification data. The process changes have been implemented to provide increased efficiencies in both pilot utilization and much needed efficiencies in a robust and very complex Ops Quals/WMIRS flight data management system.

CAP G1000 Training Course Ready for Use: This CAP G1000 Training Course is the primary G1000 training syllabus used by Civil Air Patrol. All other G1000 training courses will be considered continuing education. CAP G1000 training information can be found on the CAP Pilots webpage on capmembers.com.

CAP Electronic Flight Bag (EFB) Guidance: EFBs may be used by CAP Pilots provided pilots are in full compliance with FAA and CAP guidance. CAP's EFB guidance is located on the CAP Pilots webpage on capmembers.com.

Aircraft Portable Fire Extinguisher Guidance: CAP provides a fire extinguisher in each aircraft for use in case of an emergency. Standardized aircraft portable fire extinguisher guidance is provided to enable aircrews to determine whether their fire extinguisher is in serviceable condition and ready for use. This guidance is conveniently located on the CAP Pilots webpage.

New Pilot Proficiency Flight Profiles: The new Air Force Approved Proficiency Flight Profiles can be found on the CAP Pilots webpage.

Air Crew Emergency Training (ACET) Course Launched: There is always a possibility that a pilot may become incapacitated during flight; this course provides guidance to other crew members pertaining to survival measures they may take during such an occurrence. Although CFIs are trained to teach primary flight students, training for survival requires specialized focus. This online Train-The-Trainer course has been developed to provide guidance in this area and will be required before participation in the program. This course has been approved for Non-Pilot Mission Observers on a voluntary basis. Course materials are located online in [eServices](#) through the "Learning Management System" (LMS) found in the "Operations" section in the LMS.

Stan/Eval Specialty Track: CAPP 212 is nearing completion and NHQ approval.

Refurb Aircraft: Soon, the C172 refurb will change from Aspen/GNS430W or 750/GMX200 electronic navigation system to a system with GNS 650 driven GPS G500s. A technically advanced aircraft G500 course is nearly complete and a GNS 650 course is starting its development.

Aircraft Ground Handling Training: Hangar rash and aircraft ground handling training updates are under review.

**Green Flag Operations:**

Green Flag has been funded for FY13. Maj Phil Blank has been appointed program coordinator and group commander for Green Flag. In the final stages of selecting 8-12 new members to participate in the Green Flag program.

**Glider Program:**

More than 10,100 glider flights were flown in FY 12.

CAP and the SSA have put together a Hold Harmless Agreement at the request of CAP-USAF.

A second Glider Launch Winch system has been ordered and will be assigned to NER.

A joint CAP-SSA Certificate to be given to cadets after their first glider ride has been approved.

**Emergency Services:**

New Skills Evaluation Trainer (SET) Module in Ops Quals: A new module is available for wings and regions to appoint skill evaluators for each ES qualification. This module provides an online method to record authorized evaluators as required by CAPR 60-3. The implementation will consist of a two phase roll-out to allow for appointment of evaluators and update to existing records.

2013 National Emergency Services Academy (NESA): NESA will be held at Camp Atterbury in Edinburgh, Indiana, approximately 35 miles south of Indianapolis, from the 20<sup>th</sup> of July to the 3<sup>rd</sup> of August this year. There are literally dozens of courses held in week-long sessions or short courses to provide training for both new and experienced emergency services personnel. Registration opens this month, and will remain open until early June. For more information check out: [www.NESA.cap.gov](http://www.NESA.cap.gov).

Work continues on the total update of CAPR 60-3.

There have been a number of conference calls regarding Hurricane Sandy responses, as well as, a number of After Action Reports. CAP has been recognized by a number of agencies for providing excellent imaging products. However, we did have some problems with imaging technique, vetting and delivery that we are working on.

**FEMA Update:**

Gave presentation to the FEMA NRCC (National Resource Coordination Center) ESFs (Emergency Support Function) and LNOs (Liaison Officers) on CAP capabilities at one of their regular brown bag lunch sessions on October 10. The session was attended by approximately 50 people between those in the conference room and those logged on through the HSIN (Homeland Security Information Network) network. Several very positive comments were received from the participants afterward.

Gave presentation on CAP capabilities to personnel from the Homeland Security Division of the Office of the Secretary of Defense at the Pentagon on October 11. The session was attended by approximately 20 people. The briefing was well received.

Both of the briefings in Washington, DC have resulted in inquiries to CAP regarding new business opportunities.

Travelled to Washington, DC to serve as the Senior Liaison Officer to the FEMA National Response Coordination Center (NRCC) for the Hurricane Sandy Response on October 29, 2012. Assignment lasted through November 13, 2012. CAP was mentioned several times in the daily Senior Leader Briefing which goes to the FEMA Administrator and to the White House. CAP flew a total of 696 sorties for 1,407 flight hours. CAP uploaded over 158,000 images to the USGS HDDS and the FEMA FTP site.

Attended the ARDENT SENTRY 13 Mid Planning Conference in Colorado Springs, CO 3 – 7 December 2012.

**Advanced Technology:**

Prepared and submitted for comment White Paper on *Mission and Role of the Advanced Technology Group*.

Started project to document requirements, and identify candidates for, next generation camera kit for aerial photography.

Submitted proposed changes for CAPR 20-1 for *Reconnaissance Officer* and *Geospatial Information Systems Officer* positions.

Internal review underway of draft *Guide and Rubric for Assessment of Image Quality*.

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## OVERSEAS SQUADRONS

**Overseas Team Leader: Lt Col Rob Goodreau – [robert.goodreau@gmail.com](mailto:robert.goodreau@gmail.com)**

Osan AB: Conducted an encampment 27 Dec – 4 Jan; 2 cadets from CONUS (Georgia), 9 cadets from Yokota, and 11 cadets from Osan; worked with CAP-USAF for TA/MilAir request for Japan-to-Korea and return.

Osan AB: Working on the conversion from NHQ-127 to NHQ-801 (school unit) to allow grades of all ages to join. Serving as a test bed, may be a model for other o/s squadrons. Although a school squadron, that unit will continue to be governed by the provisions of CAPR 35-4.

Spangdahlem AB: Working to transition location from Bitburg Annex to Spang. AB.

Yokota: Working with NHQ NOC on orientation flight credit.

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## PERSONNEL and MEMBER ACTIONS

**Chief of Personnel: Susie Parker – [sparker@capnhq.gov](mailto:sparker@capnhq.gov)**

**National Personnel Officer: Lt Col Stephen Kohler – [skohler@new.rr.com](mailto:skohler@new.rr.com)**

**Awards & Promotions Officer: Lt Col Tom Berg – [berg.tom@att.net](mailto:berg.tom@att.net)**

**National Level Annual Awards:** Just a reminder that all national-level annual awards nominations are due to the **Region by 15 February**, with region nominations due to **National Headquarters by 15 March**. Please don't let your deserving nominees be disqualified from consideration by missing these deadlines. Check CAPR 39-3 at [http://members.gocivilairpatrol.com/media/cms/R039\\_003\\_83459660D4F44.pdf](http://members.gocivilairpatrol.com/media/cms/R039_003_83459660D4F44.pdf) or the appropriate functional regulations for complete nomination requirements and details. Contact Susie Parker at [sparker@capnhq.gov](mailto:sparker@capnhq.gov) or Frances Sides at [fsides@capnhq.gov](mailto:fsides@capnhq.gov) for additional assistance.

**Short Updates:** Working with the new National Committee reviewing the time-in-grade and promotion requirements.

All National Awards and Promotions continue to be processed within a two to four week period.

Working on a National Promotions and Awards Team Operations Manual.

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## PROFESSIONAL DEVELOPMENT

**Chief of PD: Bobbie Tourville – [btourville@capnhq.gov](mailto:btourville@capnhq.gov)**

**CAP National PD Officer: Col Bryan Cooper – [Thorgodofthunder@verizon.net](mailto:Thorgodofthunder@verizon.net)**

**eLearning Program Manager: Ron Olienyk – [rolienyk@capnhq.gov](mailto:rolienyk@capnhq.gov)**

For more information- [pd@capnhq.gov](mailto:pd@capnhq.gov); [elarning@capnhq.gov](mailto:elarning@capnhq.gov)

**Professional Development:** A revised CAPR 50-17, *CAP Senior Member Professional Development Program*, has been published with two significant changes to become effective 31 March 2013. A major change to the regulation includes moving the Yeager Award requirement from Level IV to Level III. Those members completing the Yeager Award before completing Level II will still receive the Yeager Award seal on their General Benjamin O. Davis Award certificate. Another change replaces the “summary conversation” requirement at Level V with a dedicated mentoring requirement. The rationale behind this change is that responsibility for holding the Level I summary conversation will now rest with the new member's unit

Professional Development Officer (PDO) as part of the PDO's assigned duties. And finally, the new CAPR 50-17 establishes an annual Professional Development Officer of the Year Award. The regulation is found at [http://members.gocivilairpatrol.com/media/cms/R050\\_017\\_AAC4BB3089BE0.pdf](http://members.gocivilairpatrol.com/media/cms/R050_017_AAC4BB3089BE0.pdf).

**Specialty Tracks:** Revisions of specialty tracks for LG and DOV (Standardization and Evaluation) are almost complete. The new Command Specialty Track has entered the final stages of coordination and is on track for a spring 2013 release. The new track will provide a structured education and training regimen for aspiring commanders while also providing a tool to give credit to commanders for what they have already accomplished.

**Online Training:** The conversion to online training continues in accordance with our long term goals. SLS is a target course, and staffing for this project is in progress.

**Level 1:** The revised and updated Level 1 course will require revisions due to the new governance structure—work is continuing with completion targeted in the first half of CY 2013.

**The CAP National Staff College (NSC)** will be held at Maxwell AFB 12-19 May 2013. Registration information, including fees and application procedures, will be published within the next few weeks. The 2013 NSC Director is Col Virginia Nelson, CAP - [vmnelson@juno.com](mailto:vmnelson@juno.com).

**Learning Management System:** Courses and quizzes will continue to migrate to the new CAP Learning Management System (LMS) throughout the year. Until all courses and quizzes are moved, please check for the course in its original location and if it is not there, proceed to the CAP LMS. The new Learning Management System can be accessed in eServices at <https://www.capnhq.gov/CAP.LMS.Web/Default.aspx>. Any questions concerning the LMS can be addressed to Ron Olienyk at 877-227-9142 x406 or email [LMS@capnhq.gov](mailto:LMS@capnhq.gov).

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## PUBLIC AFFAIRS

**Deputy Director for Public Affairs:** Julie DeBardelaben – [jdebardelaben@capnhq.gov](mailto:jdebardelaben@capnhq.gov).

**Deputy National Chief of Staff/Support:** Col Joseph “Skip” Guimond – [jguimondjr@verizon.net](mailto:jguimondjr@verizon.net)

**National Public Affairs Officer:** Maj Steven Solomon - [ssolomon@cap.gov](mailto:ssolomon@cap.gov)

**Wreaths Across America:** Civil Air Patrol's partnership with Wreaths Across America, a nonprofit initiative that recognizes the courage and sacrifices of U.S. veterans by placing wreaths on the graves of the fallen during the holiday season, grew to new heights again in 2012. Wreaths from Worcester Wreath Co. in Maine were placed on more than 400,000 veterans' graves at more than 800 cemetery or memorial sites in all 50 states, as well as 20-plus foreign locations. CAP helps find sponsors for the wreaths and our members also lead or participate, often with color and honor guards, in many of the Wreaths Across America ceremonies. More than 300 CAP units were involved in this year's initiative. POC: Maj. Grace Stapf, [Grace.M.Stapf@mdwg.cap.gov](mailto:Grace.M.Stapf@mdwg.cap.gov)

**Social Media:** CAP's social media presence continues to expand. Twitter followers now number 2,243 – an increase of 13.8% over three months and 28.5% over six months. Facebook calculates the main weekly reach of CAP's page, peaking at 16,274 after the governance revision announcement and at 16,185 after Hurricane Sandy, compared to 9,158 six months ago.

**CAP Business Card Templates Now Online:** In an effort to simplify the process of generating an official business card for our members, CAP's three primary designs are now available on the CAP web site. [http://capmembers.com/cap\\_national\\_hq/member\\_services/business-card-templates/](http://capmembers.com/cap_national_hq/member_services/business-card-templates/).

### Short Updates:

Finalizing a revised How-To-Guide for CAP Public Affairs Officers.

Working with the Professional Development Team to revise and modernize the PAO Specialty Track.

Finalizing a style guide for use by members nationwide.

Continuing to assist the wing and region PAOs in expanding all media coverage CAP receives. Print and media coverage of the recent WAA event is a good example of the improvements which have been achieved.

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## RECRUITING & RETENTION

**Chief, Recruiting & Retention: Marie Vogt – [mvogt@capnhq.gov](mailto:mvogt@capnhq.gov)**

**Recruiting & Retention Officer: Lt Col Justin Baier – [jbaier@gmail.com](mailto:jbaier@gmail.com)**

A new adult (Senior) member recruiting pamphlet has been finalized and will be available soon.

Working with the Region R&R Officers to fill critical vacancies.

Developing a survey to assist in optimal targeting of our local and National R&R efforts.

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## SAFETY

**National Safety Officer: Col Robert Diduch – [BobDKateB@aol.com](mailto:BobDKateB@aol.com)**

**NHQ Safety Manager: Frank Jirik – [fjirik@capnhq.gov](mailto:fjirik@capnhq.gov)**

**NTSB Academy and CAPSOC Enrollment:** The NTSB Academy Aircraft Accident Investigation and CAP Safety Officer College (CAPSOC) enrollments for 2013 are now open. Information is available in the January 2013 Safety Beacon, or contact your Wing Director of Safety for information. NTSB Academy seats are very competitive and the CAP Safety Officer College is limited to 60 attendees. Deadline for enrollment for both schools is 31 March 2013. All applications must be received by this date. Late applications will not be considered due to pre-requisite training requirements this year.

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## SPAATZ ASSOCIATION

**Spatz Association Liaison Officer: Maj Steve Austen – [swausten@carolina.rr.com](mailto:swausten@carolina.rr.com)**

The Association now has a presence on Facebook, LinkedIn, Twitter and YouTube. Their renovated website is [www.spaatz.org](http://www.spaatz.org).

The annual Spatz Association dinner will be held on Saturday evening, 2 March 2013. The guest speaker is Lt Gen Larry James, Deputy Chief of Staff for Intelligence, Surveillance and Reconnaissance, HQ USAF. For details and registration go to <http://www.winterdinner.org/>

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## UNIFORM COMMITTEE

**National Uniform Committee Chairman: Col Dave Guzman – [guzmanda@hotmail.com](mailto:guzmanda@hotmail.com)**

The Committee has recommended to the National Commander that due to the diminishing supply of AF-style Woodland Battle Dress Uniforms (BDU) we need to explore a transition to a new AF-style field uniform.

The Committee is working to eliminate the backlog of uniform suggestions which accumulated during the freeze. The recommendations will be processed in the general order they were submitted.

A review of CAPM 39-1 is being completed and is being coordinated with the NHQ staff.