

## IG PERSONAL AND FRAUD, WASTE & ABUSE COMPLAINT REGISTRATION

**AUTHORITY:** CAP Regulation 123-2, *Complaints*

**PRINCIPAL PURPOSE:** To register a personal complaint relating to individual injustices or suspected Fraud, Waste and Abuse

**ROUTINE USE(S):** Data provided are furnished to a commander or inspector general for resolution of complaints and/or to eliminate conditions considered detrimental to the efficiency or reputation of Civil Air Patrol. A member's use of the procedures set forth in this regulation will be free from retribution or reprisal by any other member. However, CAP members must understand that when submitting complaints, they are making official statements within CAP channels. Therefore, CAP members may receive administrative or disciplinary action under appropriate CAP regulations for knowingly making false statements.

**DISCLOSURE:** Failure to provide the information will not adversely affect the resolution of your complaint, but may delay the investigating officer in addressing the issue.

### SECTION I – TO BE COMPLETED BY COMPLAINANT

Name (Last, First, Middle initial)	CAPID	Have you informed your commander of your problem? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Address (Where response to this complaint will be sent)	Home Telephone No.	Work Telephone No.
E-mail Address		

Names, Contact Information and/or Positions of Witnesses (Or others having knowledge of your allegations. Continue on reverse, if needed.)

Description of Allegations: (Continue on separate sheet, if required.) (Please number each allegation and state who, what, where, when, how, and in violation of which CAP standard.)

Signature of Complainant	Date
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### SECTION II – TO BE COMPLETED BY INSPECTOR GENERAL STAFF

EIM Ref No.	Date Opened	Date Finalized	Total Processing Days	No. of Times this Person's Complaint Addressed
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**COMPLAINANT STATUS**    Senior Member    Cadet Member    Parent/Guardian    Anonymous    Other:

**SPECIAL INTEREST COMPLAINTS**    Reprisal    Senior Official    FWA   Other:

**GRIEVANCE CHANNEL**    IG    CAP Hotline    Congressional

#### FIVE MOST SIGNIFICANT ALLEGATIONS

Complaint Category	Action*
1. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
2. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
3. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
4. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
5. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	

\*ACTION CODES: S = Sustained   N = Not Sustained   D = Dismissed   A = Assistance   T = Transferred   R = Referred