

LEARN TO LEAD CURRICULUM OUTLINE May 2009 Subject to change

Module 1 Personal Leadership

<p>Chapter 1 Character & The Air Force Tradition</p> <p>Introduction Why America needs leaders Welcome to leadership</p> <p>Character The warrior spirit The Core Values Awareness, discipline, and attitude The Cadet Oath</p> <p>Air Force Traditions Military customs and courtesies The uniform Drill and ceremonies Chain of command</p>	<p>Chapter 2 Cadets: Leaders in Training</p> <p>Introduction: History of the cadet Self-management Personal goal setting Ethical decision making Efficient time management Healthy stress management</p> <p>Teamwork Characteristics of teams Qualities of good team players Your mentor & you</p> <p>Communications Active listening Question & the value of feedback Reading critically</p>	<p>Chapter 3 The Character of the Leader</p> <p>What makes a leader? The Air Force definition Other perspectives</p> <p>Roles of the leader Leader as visionary Leader as motivator Leader as communicator Leader as expert Leader as teacher</p> <p>Two introductory theories Great man theory Trait theory</p> <p>Symbol of America: the flag</p>
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Module 2 Small Team Leadership

Chapter 4
The NCO & The Team

Introduction
Professionalism
Standards
The Non-Commissioned Officer
Responsibilities and the NCO
NCO Readiness
The NCO's Leadership Toolkit
Servant Leadership
Coaching & Mentoring
Supervision & Constructive Discipline
Motivation
The NCO / Officer Relationship
Team Dynamics
The Team Environment
The Team's Life Cycle
The L.E.A.D. Model

Module 2 Small Team Leadership

<p>Chapter 5 Thinking & Teaching</p> <p>In development</p>	<p>Chapter 6 The Human Element</p> <p>Personality Nature vs. Nurture Birth Order Theory Charisma Johari Window Myers-Briggs Type Indicator</p> <p>Motivation & Behavior Maslow's Hierarchy of Needs Hawthorne Studies Classical Conditioning The Milgram Experiment</p> <p>Inter-Personal Conflict Defense Mechanisms The Inevitability of Conflict Leader's Role in Managing Conflict</p> <p>Leading in a Diverse Society Diversity in the Military & CAP Generational Differences America's Increasing Diversity Prejudice, Hatred, & the Leader Five Ways to Fight Hate</p>	<p>Chapter 7 Contingency Models</p> <p>In development</p>
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Chapter 8
Effective Communications

Introduction
Succeeding as a communicator
Purpose, audience, organization
Writing excellent essays
Topic sentences
Opening and closing
Transitions
Objections
Using Writing to Recommend Change
The position paper
The staff study
Giving the Speech
Battling jitters
Outlining
Launching your speech
Making it real
Essential Communication Skills
Clarity, pronunciation, articulation
Using familiar words
Eliminating clutter
Staying active